**ATTACHMENT 5**

**RESPONSE TABULATION METHODOLOGY**

Figures in the Tabulation of Survey Responses, Attachment 3, are based on total responses for each line item in each category of questions. Total responses in each category were placed on a spreadsheet; then percentages for each question in each line item category were tabulated. Only those responses to the specific questions were considered. Write-in responses were not tabulated as they were not meaningful to the analysis process.

Responses to the four (4) narrative questions were tabulated using the following methodology:

* All statements were placed on a grid.
* The most frequently stated responses were identified and grouped together.
* Tabulation of the groupings were made to reflect the number of common responses.
* Percentages of the common responses were then determined in each narrative category.